



FORWARD PLAN FOR THE FOUR MONTH PERIOD 1 OCTOBER 2023 TO 31 JANUARY 2024

This Forward Plan sets out the details of the executive decisions (key and non-key) which the Cabinet, individual Cabinet Members or Officers expect to take during the next four-month period.

Please note that a key decision is a decision to be taken by the Executive which:

(1) is likely to result in the local authority incurring expenditure or making savings of above £500,000 and/or

(2) is significant in terms of its effects on communities living or working in an area comprising two or more divisions/ county electoral areas.

The current members of the Cabinet are:

Councillor Barry Lewis	Leader of the Council and Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Councillor Simon Spencer	Deputy Leader and Cabinet Member for Corporate Services and Budget
Councillor Charlotte Cupit	Cabinet Member for Highways Assets and Transport
Councillor Alex Dale	Cabinet Member for Education
Councillor Carol Hart	Cabinet Member for Health and Communities
Councillor Natalie Hoy	Cabinet Member for Adult Care
Councillor Tony King	Cabinet Member for Clean Growth and Regeneration
Councillor Julie Patten	Cabinet Member for Children and Families
Councillor Carolyn Renwick	Cabinet Member for Infrastructure and Environment

The information provided for each key decision includes a list of the documents which will be submitted to the decision maker. Further documents relevant to the matter may also be submitted to the decision maker.

Subject to any restriction on their disclosure, copies of, or extracts from, any document listed will be available on the County Council's website or for inspection at County Hall, Matlock, Derbyshire DE4 3AG at least five clear days before the meeting.

If you wish to request details of documents listed or further documents as they become available, please email Democratic Services on democratic.services@derbyshire.gov.uk

October

Subject: Domestic Heating and Home improvements for vulnerable householders

To approve a direct award

Is this a key decision?	No
Date decision to be made	10 October 2023
Decision to be taken by	Cabinet Member for Adult Care
Relevant Cabinet portfolio	Cabinet Member for Adult Care
Document to be submitted to the decision maker	Report of the Executive Director - Adult Social Care and Health
Lead Officer	Bill Purvis bill.purvis@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

Subject: SAP Upgrade Implementation

- to re-commence the county-wide project to upgrade the Council's core business systems (SAP) solution to the SAP HANA version.
- to re-commence the county-wide project to migrate the Council's core business systems (SAP) infrastructure to an external cloud datacentre.
- to undertake a procurement exercise to appoint expert software and infrastructure implementation partners to assist in the SAP upgrade project.

Is this a key decision?	Yes
Date decision to be made	19 October 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Director - Finance and ICT
Lead Officer	Sue Pilgrim Sue.Pilgrim@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

Subject: Treasury Management Annual Report 2022-23

To provide Cabinet with details of Treasury Management activities during 2022-23 and to indicate the Council's compliance with the prudential indicators set by Council at its meeting of 2 February 2022, in accordance with the Chartered Institute of Public

Finance and Accountancy's "Treasury Management in the Public Services: Code of Practice 2021 Edition" (the CIPFA Code).

Is this a key decision?	No
Date decision to be made	19 October 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Director - Finance and ICT
Lead Officer	Louise Scholes, Eleanor Scriven Louise.Scholes@derbyshire.gov.uk, Eleanor.Scriven@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

Subject: Annual Review Letter of the Local Government and Social Care Ombudsman (LGSCO) 2022-23

To inform Cabinet of the LGSCO Annual Review letter for the year ended 31 March 2023.

Is this a key decision?	No
Date decision to be made	19 October 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Director - Legal and Democratic Services
Lead Officer	Paul Peat paul.peat@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

Subject: Approval of the ICT & Digital Strategy

To seek approval of the ICT & Digital Strategy for the Council

Is this a key decision?	No
Date decision to be made	19 October 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision	Report of the Executive Director -

maker	Corporate Services and Transformation
Lead Officer	Stephen Oxley, Sue Pilgrim Stephen.Oxley@derbyshire.gov.uk, Sue.Pilgrim@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

Subject: East Midlands Freeport, Proposals to Accept Amendments to Articles of Association and Members' Agreement

The report sets out amendments made to the two documents since Cabinet approval in July 2022 and outlines the implications for Derbyshire County Council, identifying mitigation as appropriate. The revised Articles of Association and Members; Agreement documents will be attached to the report as exempt appendices.

Is this a key decision?	Yes
Date decision to be made	19 October 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joanna Jackson, Joe Battye Joanna.Jackson@derbyshire.gov.uk, joe.battye@derbyshire.gov.uk
Improvement and Scrutiny Committee	Climate Change, Biodiversity and Carbon Reduction

Subject: Allocation of 2024-25 Local Transport Plan Highways Capital Settlement

To seek Cabinet approval for the addition of the 2024-25 Local Transport Plan grant from the Department for Transport to the Highways Capital Programme providing forward visibility to members and communities and enabling early delivery of those projects within the £120m three-year programme commitment.

Is this a key decision?	Yes
Date decision to be made	19 October 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Highways, Assets and Transport
Document to be submitted to the decision maker	Report of the Executive Director - Place

Lead Officer	Jon Wallace, Joanna Jackson Jon.Wallace@derbyshire.gov.uk, Joanna.Jackson@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

Subject: Permission to Procure the 2024-25 Micro Asphaltting Programme

To seek Cabinet approval to procure the 2024-25 Micro Asphaltting programme.

Is this a key decision?	Yes
Date decision to be made	19 October 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Highways, Assets and Transport
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joanna Jackson, Jon Wallace Joanna.Jackson@derbyshire.gov.uk, Jon.Wallace@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

Subject: Use of the Provision of Library Stock to East Midlands and Mid Anglia Libraries (EMMA) Consortium Framework to Cover the Provision of Library Stock to Derbyshire Libraries

To seek Cabinet approval to use the Provision of Library Stock to East Midlands and Mid Anglia Libraries (EMMA) Consortium Framework for the provision of library stock to Derbyshire Libraries under Protocol 2a: use of non-DCC Framework.

To seek approval to carry out the procurement and to delegate approval to award call-off contracts to the Executive Director for PLACE.

To advise Cabinet that the contract value, over six years (including extensions), based on current expenditure, would be, £2,596,800 (£432,000 per annum).

Is this a key decision?	Yes
Date decision to be made	19 October 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Anna Cotsell, Joanna Jackson Anna.Cotsell@derbyshire.gov.uk,

Improvement and Scrutiny Committee

Joanna.Jackson@derbyshire.gov.uk

Climate Change, Biodiversity and Carbon Reduction

Subject: Agreement between Derbyshire County Council and Derby City Council for the administration of English National Concessionary Travel Scheme 2023-24

To seek Cabinet approval to an Agreement between Derbyshire County Council and Derby City Council regarding administration of ENCTS for Derbyshire.

Is this a key decision?	Yes
Date decision to be made	19 October 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Highways, Assets and Transport
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joanna Jackson, Paulette Walters Joanna.Jackson@derbyshire.gov.uk, Paulette.Walters@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

Subject: Strengthen Digital Support in Derbyshire

To seek approval to grant fund Digital Support in Derbyshire to strengthen community based digital inclusion work

Is this a key decision?	No
Date decision to be made	30 October 2023
Decision to be taken by	Cabinet Member for Health and Communities
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Adam Norris, Claire Burnage, Greg Stenson Adam.Norris@derbyshire.gov.uk, Claire.Burnage@derbyshire.gov.uk, Greg.Stenson@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

November

Subject: Library Strategy Refresh Framework

To seek Cabinet approval of the Library Strategy Refresh Framework.

Is this a key decision?	No
Date decision to be made	16 November 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Michelle Parker, Joanna Jackson Michelle.Parker@derbyshire.gov.uk, Joanna.Jackson@derbyshire.gov.uk
Improvement and Scrutiny Committee	Climate Change, Biodiversity and Carbon Reduction

Subject: Statutory Guidance on CCTV Installation in Taxis and Private Hire Vehicles – Impact on Council Contracted Services

To update Cabinet on the new requirement for CCTV to be installed in taxis and private hire vehicles, which will impact on children and vulnerable adults who are transported on Council contracts to educational settings and adult day services. To recommend that the Council supports the implementation of the new requirement, initially for North East Derbyshire and Bolsover District Councils who are implementing currently, but subsequently for other licensing authorities, whilst complying with data protection legislation and the rights of individuals.

Is this a key decision?	Yes
Date decision to be made	16 November 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Highways, Assets and Transport
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Deborah Oddy, Joanna Jackson Deborah.Oddy@derbyshire.gov.uk, Joanna.Jackson@derbyshire.gov.uk

Subject: Update on the Preparation of a New Local Transport Plan

To update Cabinet on the preparation of a new Local Transport Plan for the East Midlands Combined County Authority Area and seek approval to carry out public engagement and consultation to inform Plan development.

Is this a key decision?	Yes
Date decision to be made	16 November 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Infrastructure and Environment
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Joanna Jackson, Alan Marsden Joanna.Jackson@derbyshire.gov.uk, Alan.Marsden@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

Subject: Derbyshire Makes, the Derbyshire Festival of Making: Approval of Delivery Plan, including a Range of Procurement and Funding Methods

To set out the expected activities and methods of delivery for Derbyshire Makes.

Is this a key decision?	Yes
Date decision to be made	16 November 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Alison Foote, Joanna Jackson Alison.Foote@derbyshire.gov.uk, Joanna.Jackson@derbyshire.gov.uk
Improvement and Scrutiny Committee	Climate Change, Biodiversity and Carbon Reduction

Subject: Acceptance of Low Emission Vehicle Infrastructure (LEVI) Funding from the Department for Transport

To seek Cabinet approval to accept the Low Emission Vehicle Infrastructure (LEVI) grant funding awarded by the Department for Transport for £7,308,000.

Is this a key decision?	Yes
Date decision to be made	16 November 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Infrastructure and Environment
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Daniel McCrory, Joanna Jackson daniel.mccrory@derbyshire.gov.uk, Joanna.Jackson@derbyshire.gov.uk
Improvement and Scrutiny Committee	Places

Subject: Target Operating Model Implementation Plan

To describe the programme to move from the current ICT position to the TOM articulated in the ICT Strategy, with associated timeframe and costs

Is this a key decision?	No
Date decision to be made	16 November 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Executive Director - Corporate Services and Transformation
Lead Officer	Stephen Oxley, Sue Pilgrim Stephen.Oxley@derbyshire.gov.uk, Sue.Pilgrim@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

December

Subject: Performance and Budget Monitoring Q2 (July-Sept 23)

To provide Cabinet with an update of Council Plan performance and the Revenue Budget/forecast outturn for 2023-24 as at 30 September (Quarter 2)

Is this a key decision?	No
Date decision to be made	7 December 2023
Decision to be taken by	Cabinet

Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Director - Finance and ICT
Lead Officer	Eleanor Scriven, Samuel Holmes, Louise Scholes Eleanor.Scriven@derbyshire.gov.uk, Samuel.Holmes@derbyshire.gov.uk, Louise.Scholes@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

Subject: Opportunities for the Potential Relocation of Clay Cross and Staveley Libraries - Public Consultation Results

To inform Cabinet of the results of the public consultation on the opportunities presented by the Town Deal programmes to support wider ambitions and improvements to Library Services.

Is this a key decision?	Yes
Date decision to be made	7 December 2023
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Michelle Parker, Joanna Jackson Michelle.Parker@derbyshire.gov.uk, Joanna.Jackson@derbyshire.gov.uk
Improvement and Scrutiny Committee	Climate Change, Biodiversity and Carbon Reduction

January

Subject: Development of a Physical Activity Partnership update and approval of approach

To update Cabinet on the progress on the development of the physical activity partnership and approve the agreed approach

Is this a key decision?	Yes
Date decision to be made	11 January 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Health and

	Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Rachel Green, Adam Norris, Angela Kirkham (Health Improvement Practitioner) Rachel.Green@derbyshire.gov.uk, Adam.Norris@derbyshire.gov.uk, angela.kirkham2@derbyshire.gov.uk
Improvement and Scrutiny Committee	Health

Subject: Localities and Place Community Health and Wellbeing Programme 2024-2029

This report seeks Cabinet approval for the continuation of funding to support the Public Health Localities Programme and approach across the County for five years from 1 April 2024.

Is this a key decision?	No
Date decision to be made	11 January 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Luan Wilde Luan.Wilde@derbyshire.gov.uk
Improvement and Scrutiny Committee	Health

Subject: Reviewing the scope of the Derbyshire Discretionary Fund

To seek approval from Cabinet to engage in consultation on the future scope of the Derbyshire Discretionary Fund

Is this a key decision?	Yes
Date decision to be made	11 January 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Executive Director - Adult Social Care and Health
Lead Officer	Vicky Smyth, Lois Race Vicky.smyth@derbyshire.gov.uk,

Improvement and Scrutiny Committee

Lois.Race@derbyshire.gov.uk

Health

Subject: Derbyshire County Council Climate Change Strategy: Annual Review of Progress

For Cabinet to consider the progress being made with regards to delivery of the Council's Climate Change Strategy and the associated net zero targets.

Is this a key decision?	No
Date decision to be made	11 January 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Executive Director - Place
Lead Officer	Caroline Toplis Caroline.Toplis@derbyshire.gov.uk
Improvement and Scrutiny Committee	Climate Change, Biodiversity and Carbon Reduction

Subject: Recovery from Alcohol and Drug Dependence Grant

To seek approval for the award of funding to organisations from the Recovery from Alcohol and Drug Dependence Grant

Is this a key decision?	No
Date decision to be made	22 January 2024
Decision to be taken by	Cabinet Member for Health and Communities
Relevant Cabinet portfolio	Cabinet Member for Health and Communities
Document to be submitted to the decision maker	Report of the Director - Public Health
Lead Officer	Victoria Clarke, Gillian Quayle Victoria.Clarke@derbyshire.gov.uk, gillian.quayle2@derbyshire.gov.uk
Improvement and Scrutiny Committee	People

February

Subject: Approval of the 2024-25 Strategic Plan and Budget

Approval of the Council Budget, Council Plan, Departmental Service Plans and Commercial Pipeline for 2024-25

Is this a key decision?	Yes
Date decision to be made	22 February 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Strategic Leadership, Culture, Tourism and Climate Change
Document to be submitted to the decision maker	Report of the Managing Director
Lead Officer	Laura Howe, Esther Croll, Matthew Walters Laura.Howe@derbyshire.gov.uk, Esther.Croll@derbyshire.gov.uk, Matthew.Walters@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources

March**Subject: Performance Monitoring and Budget Monitoring/Forecast Outturn 2023-24 as at Quarter 3 (30 December 2023)**

To provide Cabinet with an update of Council Plan performance and the Revenue Budget/forecast outturn for 2023-24, as at 30 December 2023 (Quarter 3).

Is this a key decision?	No
Date decision to be made	14 March 2024
Decision to be taken by	Cabinet
Relevant Cabinet portfolio	Cabinet Member for Corporate Services and Budget
Document to be submitted to the decision maker	Report of the Director - Finance and ICT
Lead Officer	Samuel Holmes, Louise Scholes, Eleanor Scriven Samuel.Holmes@derbyshire.gov.uk, Louise.Scholes@derbyshire.gov.uk, Eleanor.Scriven@derbyshire.gov.uk
Improvement and Scrutiny Committee	Resources